

Board of Education Regular Meeting

February 21, 2023

6:00 P.M.

Zanesville City Schools

National Road Elementary

3505 East Pike

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

LIFEWISE - Gary Phipps

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on January 11, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. January Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for January:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the January 2023 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Donations/Grants

Accept the following donations:

\$50.00 from Collet Pediatrics to be used for Zanesville Middle School PBIS
\$100.00 from Dean Orthodontics to be used for Zanesville Middle School PBIS
\$50.00 from Champion Services of Zanesville to be used for Zanesville Middle School
PBIS

Accept the following grants:

\$18,817.50 from The Taylor McHenry Memorial Fund to be used for 4th Grade Academic Online Supplements at John McIntire Elementary
\$10,000.00 from The Taylor McHenry Memorial Fund to be used for the Air Rifle Range for JROTC.
\$4,500.00 from The Energy Cooperative Round-Up to be used for PBIS at National Road Elementary
\$8,000.00 from The Taylor-McHenry Memorial Fund to be used for Blessing Bags at Zane Grey Intermediate and Zane Grey Elementary

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

5. Approve the following advance:

Approve the following advance:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	400,000	To avoid a deficit balance

6. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Effective Dates
Charles Baker	January 5, 2023 to January 4, 2024

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Certificated

Approve the resignation of Katrina Vandegriff, Teacher at Zanesville Community High School, effective May 30, 2023. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Resignations - Classified

Approve the resignation of Kimberley Abel, Food Service at Zanesville Middle School, effective March 31, 2023. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

3. Employment - Classified

Approve the employment of Chantelle Farley, Transportation, effective date of employment is February 7, 2023. Salary will be Transportation, step 5, from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment - Substitutes/Home Instructors

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers			
Shelley McPherson			

Substitute Aides/Bus Aides			
Wendy Fox			

Substitute Cafeteria			
Wendy Fox			

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Home Instructor			
Morgan Belsole			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

5. Salary Adjustments - Certificated

Approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Deserae Green	MA+30
Terri Averill	MA+30
Tiana Young	MA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Supplemental Contracts

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Sport /Building	Position	Exp.	Class
Parker	Evans	ZHS	JV Baseball Coach	0	VII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. Professional Development - First Aide/Communicable Disease

Approve to pay the following preschool staff as listed for training November 21, 2022 and December 19, 2022 for 2 hours each date at the rate \$25.00 per hour. This training is required by the State of Ohio:

Lisa Clark	JME Preschool Teacher
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Michael Ponsler	ZHS	Bowling
Lori Buchanan	All	Parent
William Bryan	ZHS	Community - Baseball
Tristan Tucker	JME	Robotics
Jennifer Bocook	JME	Parent
Victoria Swingle	JME	Parent
James Hammers	JME	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Effective Dates
Abigail Green	January 3, 2023 to January 2, 2024
Jessica Roe	January 2, 2023 to February 10, 2023
Donald Fisher Jr.	January 19, 2023 to March 20, 2023
Roxanne Dennis	January 17, 2023 to January 31, 2023
Beverly Jones	January 20, 2023 to April 14, 2023
Latoya Hayes	January 20, 2023 to January 19, 2024
Jodi Cooper	December 13, 2022 to March 13, 2023
Edith Steil	February 17, 2023 to March 31, 2023
Lindsay Lawyer	April 16, 2023 to May 28, 2023
Clay Lawyer	April 16, 2023 to May 28, 2023
Brenda Watson	January 1, 2023 to December 31, 2023
Taylor Vaughn	March 3, 2023 to May 26, 2023

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. Memorandum of Understanding - Stark State College

Approve the 2023-2024 Memorandum of Understanding (MOU) between the Zanesville High School/Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

11. Memorandum of Understanding - Kent State University

Approve the 2023-2024 Memorandum of Understanding (MOU) between the Zanesville High School/Zanesville City Schools and Kent State University which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

12. District Job Description for Approval

Approve the attached Administrative Assistant to the Assistant Superintendent job description.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

13. OHSAA Membership 2023-2024

Approve the membership in the Ohio High School Athletic Association for the 2023-2024 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

14. East Central Ohio Educational Service Center Partnership

Approve to enter into a partnership with the East Central Ohio Educational Service Center for the development of four Pre-Apprenticeship Industry Plans in the areas of Education, Hospitality & Tourism, Healthcare and Manufacturing for a one-time fee of \$2,000.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. MVESC - Drivers Education Instructors

Approve the following additional names as listed as driving instructor trainers through the Muskingum Valley Educational Service Center for the purpose of providing driving training to students and driving instructors in a training status and authorizing them to drive the district-owned driver's education vehicle. There is no direct personnel cost to our district for this service. Funding for the driver's education program at Zanesville High School is funded through a grant from The J.W and M.H Straker Charitable Foundation:

Bobbie Mendenhall	Sandy Doudna	Mark Knapp
Christina Wise	Tiffany Sidwell	Thomas Lesicki
David White	Tisha Dodd	Roger Doak
Janice Schaad	Travis Carpenter	Jeff Welch
Jason Clutter	Earl Donaker	Francis Jr Winland
Jennifer Black	Eric Proctor	Barb Funk
Pam Nau	Greg Hamilton	Richard Hall
Rick Higdon	Lisa Walker	Homer Weekley

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

16. Allwell Behavioral Health Additional Services Agreement

Approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2022-2023 school year for additional services. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services is \$3,500.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

17. ELA Curriculum - My Perspectives

Approve to un-adopt ELA Curriculum *My Perspectives* by Pearson for grades 7-12.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

18. McGraw Hill StudySync - English Curriculum

Approve the adoption of McGraw Hill’s StudySync as the English Curriculum for grades 7-12 at Zanesville Middle School and Zanesville High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

19. McGraw Hill Contract - StudySync

Approve to enter into a contract with McGraw Hill for the purchase of the StudySync Curriculum. This will be 3 year contract totaling \$81,268.38. The contract will be for 2023-2024, 2024-2025, and 2025-2026 school years.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

20. Items for Review

Zanesville High School Course of Study Scheduling Handbook 2023-2024

Form 8660 F1 Request for Transportation by Private Vehicle

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman and Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark